

## LACOCHEE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Latoya Jordan, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:**

### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Parent survey will be completed by the end of the year. Information will be shared with the SAC

to make decisions regarding school improvement efforts, use of Title 1 funds, and how to increase parental involvement. Teams of teachers will be involved in providing opportunities for parents to be involved in their child's education.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	Pre K teachers and coordinators will conduct home visits parent workshops and activities to assist parents in implementing developmentally appropriate strategies and activities in the home.
2	Title II	Title I and Title II funds will be used to provide PD to teachers in the use of independent reading strategies.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address principal required components.	Assistant Principal/ Principal	September	Copies of agendas, PowerPoint presentation and handouts
2	Develop and disseminate invitations	Parent Involvement Assistant	September	Flyer with date of dissemination posting on school Web site
3	Advertise/publicize event	Parent Involvement Assistant	September	Posting on School Sign
4	Develop sign-in sheets	Parent Involvement Assistant	September	Sign-in sheets for meeting and individual classrooms
5	Maintain documentation	Assistant Principal/ Parent Involvement Assistant	September	Title I documentation box housed in Assistant Principal's office.

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** The school will provide flexible meetings and training times throughout the year by scheduling morning, evening and afternoon meetings and workshops. Childcare will be provided at events that are adult-focused.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Science Workshops	Science Coach, Teachers, Administration, Parent Involvement Assistant	Build capacity with science standards while supporting parent/child engagement	November/January/March	Parent evaluation forms
2	Wellness/Nutrition	Parent Involvement Assistant	Information shared w/parents will help build partnerships and offer opportunities for parent engagement to increase overall wellness.	October-March	Parent evaluation forms
3	Wellness/Nutrition	Admin/Parent Involvement Assistant	Information shared w/parents will help build partnerships and offer opportunities for parent engagement to increase overall wellness.	October-May	YMCA evaluation form
4	Math	Math Coach/Parent Involvement	Information shared w/parents will help build parent understanding of the Eureka Math Curriculum	November	Parent evaluation forms
5	English Classes	Parent Involvement Assistant	Opportunity for Spanish Speaking parents to learn English.	August-May	Parent evaluation forms

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Staff Training	Asst Principal, PIA	Increase parental involvement to support student success	August 2016	Faculty sign in log Meeting agenda

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in

more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Parent Involvement Assistant will work with staff to expand, enhance, and promote our parent resource center. In addition to the literacy materials, math and technology resources will be made available to parents. The Parent Involvement Assistant will monitor and manage the resource center throughout the year.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** During the open house event, a general Title I meeting will be held. Information regarding Title I programs, curriculum and academic assessments will be presented. Parents will also receive information regarding opportunities for involvement, decision-making for their child and home-school communication procedures. Parents will visit the classrooms and receive specific information regarding curriculum from the teachers. Sign in sheets will be collected and a packet of the information presented will be sent home to parents unable to attend the meeting the following day. Information to parents will be included in the monthly newsletter that is sent home.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The Parent Involvement Policy will be translated into a language understandable to the parents and provided to parents at open house. parents with special needs will be accommodated at all events.

Invitations to school programs and events will be translated into Spanish as needed.

Translation will be provided at all school events as needed.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parent meetings and workshops will be scheduled on a rotating basis in the morning, afternoon and evening	Principal, Assistant Principal, Parent Involvement Assistant, and teachers	Increase attendance at standards-based workshops will increase student achievement.	Sept-May
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	A variety of workshops will be offered that focus on academic achievement and how parents can engage with their children and partner with the teacher.	Principal, Assistant Principal, Parent Involvement Assistant, and teachers.	Increased parent engagement will increase student achievement.	Sept-May

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Elementary Registration	1	153	Parent support student learning by registering children and getting information packets.
2	Meet and greet Parent Meeting	1	6	Build home school connection
3	Student of the Month	10	300	Building positive home/school relationships results in the likelihood of student success.
4	5th Grade Parent Night	2	20	Curriculum support
5	PTCO	4	6	Build home school connection
6	Family Survival Class for Spanish Speaker	20	100	English classes for parents
7	Muffins with Mom	1	47	Promoting parent involvement
8	Donuts with Dads	1	20	Promoting parent involvement
9	Family Fun Day	1	150	Family Friendly fun event
10	Movie Night	2	40	Family Friendly fun event

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff Training	1	40	Information shared w/parents will help build partnerships and offer opportunities for parent engagement to increase student achievement

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work schedules	Offering a variety of times
2	Language	Provide translator
3	Child care	Provide child care
4	No Parent Involvement Assistant	Ask staff members to coordinate events and work with PCTO

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## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice.  
(Optional)

count	Content/Purpose	Description of the Activity
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