



Pasco County Title I School Level  
**Parent and Family Engagement Plan 2025-2026**

**Lacoochee Elementary**

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

**School's vision for engaging families:**

**What is Required:**

**Assurances: We will:**

- ☒ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☒ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☒ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☒ Involve parents in the planning, review, and improvement of the Title I program.
- ☒ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.
- ☒ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☒ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☒ Coordinate with other federal and state programs, including preschool programs.
- ☒ Provide information in a format and language parents can understand and offer information in other languages as feasible.

Principal: Latoya Jordan \_\_\_\_\_

Date: April 22, 2025 \_\_\_\_\_

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**EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:**

1. **Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement and Title I Schoolwide plans with an adequate representation of parents.**

|                                                                                                  |                                                   |
|--------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <b>Describe the method in which parents were involved</b>                                        | All parents were invited to attend a SAC meeting. |
| <b>Date of meeting to gather parent input for Comprehensive Needs Assessment</b>                 |                                                   |
| <b>Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan</b> |                                                   |

*\*Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

2. **Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

|                                                                                                                                                        |                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>How were parents invited to develop or revise the compact?</b>                                                                                      | Compact was reviewed at the SAC meeting. Meeting is open to all stakeholders.                                                                                                                                                                  |
| <b>Date of parent meeting to develop or revise the compact</b>                                                                                         | (This date should most likely be the same as the date in question #1)                                                                                                                                                                          |
| <b>What communication methods will be used between teachers &amp; parents as well as school &amp; parents?</b>                                         | Teachers, parents, and the school will communicate via MyStudent, phone calls/text messages, flyers sent home, social media (Facebook and school website), conferences, and other planned school events.                                       |
| <b>Elementary schools are required to hold at least one face to face conference with parents where the compact is discussed. Explain your process?</b> | Teachers will schedule conferences with parents during the first quarter. They will keep records via conference forms. They will have parents sign the parent compact and submit to the office. Parents are also invited to attend Data Night. |

*\*A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

*\*Evidence of the input should be uploaded to Title I Crate.*

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**3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.**

|                                                                                              |                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| What information is provided at the meeting?<br>How are parents notified of the meeting?     | Definition and information on the school's participation of Title I, school grade overview, review of the parent compact and community out-reach. the requirements of Title I, parent's rights to be involved, curriculum being used, academic assessments being used to measure student progress and opportunities for parents to provide input on their child's education |
| Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting | November- After PM1 and before PM2<br><br>The annual Title 1 meeting will be included with our Data Night.                                                                                                                                                                                                                                                                  |
| How do parents who are not able to attend receive information from the meeting?              | Hard copies are also available in the front office.                                                                                                                                                                                                                                                                                                                         |
| How are parents informed of their rights?                                                    | Parents Right to Know is included in the Annual Title I Meeting, as well as the Annual Title I letter                                                                                                                                                                                                                                                                       |

**4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.**

|                    |                                                           |
|--------------------|-----------------------------------------------------------|
| Title III-ESOL     | ESOL IA                                                   |
| Title IX-Homeless  | The school social worker supports our SIT                 |
| Preschool Programs | Head Start and Pre K                                      |
| IDEA/ ESE          | ESE Support Facilitators (1) Behavior Interventionist (1) |
| Migrant            | Migrant Social Worker                                     |
| Other              |                                                           |

**5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.**

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|                                                              |                                                  |
|--------------------------------------------------------------|--------------------------------------------------|
| <b>Allocation</b>                                            | \$4,000                                          |
| <b>Explain how these funds will be used this school year</b> |                                                  |
| <b>How are parents involved in deciding this?</b>            | All parents were invited to attend SAC meetings. |
| <b>How did you document parent input?</b>                    |                                                  |

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6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
  - Think of Family Engagement as a strategy to reach the goal of student achievement
  - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy-to-read format.

| Building Capacity of Families |                               |                                                                                                  |                                              |                                                                      |                    |           |             |                                         |
|-------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------|--------------------|-----------|-------------|-----------------------------------------|
| SIP goals                     | Title/Description of Strategy | How will this impact student achievement?<br>Teachers and students share FAST data with parents. | When will this occur?<br>Between PM 1 and 2. | When applicable, indicate the services you will provide to families. |                    |           |             | How will this support learning at home? |
|                               |                               |                                                                                                  |                                              | Transportation                                                       | Light Refreshments | Childcare | Translation |                                         |
| 1.                            | Data Night                    |                                                                                                  |                                              |                                                                      | x                  |           |             |                                         |
| 2.                            |                               |                                                                                                  |                                              |                                                                      |                    |           |             |                                         |
| 3.                            |                               |                                                                                                  |                                              |                                                                      |                    |           |             |                                         |
| Other:                        |                               |                                                                                                  |                                              |                                                                      |                    |           |             |                                         |

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**7. Utilize strategies to ensure meaningful communication.**

|                                                                                                            |                                                                                                                                                                                                                                                                                                            |
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| Describe the methods that will be used to ensure meaningful, ongoing communication between home and school | Report Cards and progress reports. Teams are required to meet weekly to discuss attendance, behavior and academics. Conferences should be scheduled when needed. We will also use phone calls, text messages, emails, website updates, posters, and marquee advertisements as other means of communication |
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**8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.**

| <u>Topic/Title</u> | <u>How does this help staff build school/parent relationships?</u> | <u>Format for Implementation: workshop, book study, presenter, etc.</u> | <u>Who is the audience?</u> | <u>Tentative Date/Time</u> |
|--------------------|--------------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------------|----------------------------|
| Title I Mirco Pd's |                                                                    |                                                                         |                             | Monthly in our Newsletter  |
|                    |                                                                    |                                                                         |                             |                            |
|                    |                                                                    |                                                                         |                             |                            |

**9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.**

| <u>Location of Resource Center/Area</u> | <u>Person responsible for monitoring and updating Resource Center/Area</u> | <u>List a sampling of materials made available in the Resource Center/Area</u> |
|-----------------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Front Office & Guidance Area            | Designated Personnel                                                       | Title 1 School Compact, and community resources                                |

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10. Provide a summary of your Title I Schoolwide Plan in the box below.

Principal: \_\_\_\_\_

Date: \_\_\_\_\_

**Drafts of PFEP's are due in Title I Crate by April 24<sup>th</sup>, 2025.**

*\*Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

*\*A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*

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|                                                                                                                                 |                                                                                                                                                                                                                                                                        |
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| Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments. | Parents are provided with this information at conferences and at Data Night. During Data Night teachers and intermediate students discuss PM3 data from the previous year, FAST goals for the current year and progress towards the meeting the end-of-the-year goals. |
| How will workshops/events be evaluated?<br>How will the needs of parents be assessed to plan future events?                     | Parent surveys                                                                                                                                                                                                                                                         |
| Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.             | Translator                                                                                                                                                                                                                                                             |
| What are the barriers for parents to attend workshops/events and how do you overcome these?                                     | Work- parents who are unable to attend can schedule a conference with the classroom teacher to discuss data.                                                                                                                                                           |
| How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)                                 | Most meeting are held in the evening                                                                                                                                                                                                                                   |
| How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?   | Staff members are readily available to assist parents if needed.                                                                                                                                                                                                       |

*\*These events should be included on the Data Collection Sheet for School Events.*